

# EUXTON PARISH COUNCIL



## EUXTON PARISH COUNCIL

Annual Council Meeting

Thursday, 21 May 2026, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

Dear Councillor

7 May 2026

You are summoned to attend the Annual Full Council Meeting of Euxton Parish Council to consider the items detailed on the attached agenda.

If you are unable to attend, please could you submit an apology to the Clerk.

Regards

**Debra Platt**

Clerk to the Council

Meeting arrangements: ANNUAL Full Council Meeting

Thursday, 21 May 2026, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

## AGENDA

Doc. Ref

1. Election of Council Chairman

To nominate and elect a Chairperson. To receive the Chair's Declaration of Acceptance of office or, if not received, decide when it shall be received.

2. Election of Vice Chairman

3. Representatives: Committees, Lead Members, Groups, Outside Bodies

Agree memberships of Committees and representatives

4. Apologies

5. Declarations of Interest and Dispensation Considerations

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

*D. Platt*  
CLERK

Published: 07/05/2026

Full Council meetings: 2026 - Annual 21 May, 18 June, 16 July, 17 September, 15 October, 19 November

Newsletter deadlines: 08/05/26 for June issue; 07/09/26 for September issue; 07/11/26 for December issue; 07/02/27 for March 2027 issue.

6. Minutes of Council Meetings

Approve the signing as a correct record, Full Council of 16 April 2026

7. Public Participation

Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.

8. Statutory Business

8.1 Co-option to Councillor vacancy (enclosed if there are any) Item 8.1

8.2 Planning - Consider planning report as circulated by the Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines Item 8.2

9. Financial Items – as circulated

9.1 Approve Expenditures for this month, and any submitted after the agenda Item 9.1

9.2 Receive budget report against figures for year ending 31 March 2026 Item 9.2

9.3 Receive end of year finance reports to 31 March 2026 Item 9.3

9.4 Receive the Annual Governance Statement (Section 1) and approve Item 9.4

9.5 Receive the Accounting Statements (Section 2) and approve Item 9.5

10. Proposal for Council to reconfirm it meets the requirements for the 'General Power of Competence' following the all out election May 2026 Item 10

11. Matters for information

*Notify the Chair prior to the meeting starts of any item to be raised under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.*

  
CLERK

Published: 07/05/2026

**EUXTON PARISH COUNCIL**

**COMMITTEE MEMBERSHIPS 2026 - 2027**



**STANDING COMMITTEES**

**Leisure Committee (quorum 3)**

1	
2	
3	
4	
5	
6	
7	
8	
9	

**All Purposes Committee (quorum 3)**

1	
2	
3	
4	
5	
6	
7	
8	
9	

**Footpaths Sub- Committee (quorum 3)**

1	
2	
3	
4	
5	
6	
7	
8	
9	

**Allotment Committee (quorum 3)**

1	
2	
3	
4	
5	
6	

**Personnel Committee (quorum 3)**

1	
2	
3	
4	
5	
6	

**Lancashire Association of Local Councils LALC Representatives**

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**LEAD MEMBERS**

Planning:


GDPR:

**REPRESENTATIVES/GROUPS**

Chorley Liaison Forum: (Chair + reserve)


Neighbourhood Working Group:

**PLANNING REPORT****MAY 2026**

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
Ref. No: 26/00355/TCON   Received: Sat 18 Apr 2026   Validated: Tue 21 Apr 2026	Application for works to a protected tree - Chorley BC TPO 2 (Euxton) 1976 G1; Oak. Reduce crown to previous pruning points. No more than 2 metres. Also remove any deadwood. 8 Empress Way Euxton Chorley PR7 6QB	Std A1. There is also confusion regarding the ownership of the tree in relation to this application.
Ref. No: 26/00349/FUL   Received: Thu 16 Apr 2026   Validated: Thu 16 Apr 2026	Single storey rear extension. 36 Empress Way Euxton Chorley PR7 6QB	This appears to be a small extension, squaring off the rear of the house and extending the kitchen
Ref. No: 26/00340/ADV   Received: Tue 14 Apr 2026   Validated: Tue 14 Apr 2026	Installation of 1x single leg post mounted sign with external illumination, 1x single sided post mounted corex sign with trough light, 1x single sided post mounted welcome sign with trough light, 1x oval fascia sign with internal illumination Harvester Chorley Buckshaw Avenue Buckshaw Village Chorley PR7 7EL	No observations
Ref. No: 26/00339/TPO   Received: Tue 14 Apr 2026   Validated: Mon 20 Apr 2026	Application for work to a protected tree - Chorley BC TPO 5 (Euxton) 2013 T1 - Oak - Complete a 1m all round crown reduction, part of ongoing maintenance programme. 2 Chancery Fields Euxton Chorley PR7 1DG	Std A1
Ref. No: 26/00336/PIP   Received: Tue 14 Apr 2026   Validated: Tue 14 Apr 2026	PIP Stage 1 Application for the erection of up to 9 no. dwellings Land Adjacent to Shaw Green House Farm Dawbers Lane Euxton Chorley PR7 6EU	EPC recognise that this is a PIP application. However, because of refusal of planning applications in the immediate area EPC would draw attention to the following points: If the application is approved then it would potentially contribute to up to 27 houses because the borders onto other PIP applications. The ethos of the PIP system was to allow small developments. If allowed the 'extended' development of this site and 2 other contiguous sites would make a substantial development in green belt.

**PLANNING REPORT****MAY 2026**

<p>Ref. No: 26/00388/MNMA   Received: Tue 28 Apr 2026   Validated: Tue 28 Apr 2026</p>	<p>Minor non-material amendment to planning permission ref: 25/00474/FUL (Erection of 1no. detached self-build dwellinghouse) involving the alteration of the front elevation in order to make first floor window wider including alteration to front ground floor roof to accommodate Land Between No.4 Daisy Hill Fold and Daisy Hill Farm Daisy Hill Fold Euxton</p>	<p>This is an already approved application for one new house under ref: 25/00474/FUL. This is an amendment to that approval. This has already been approved.</p>
<p>Ref. No: 26/00406/TPO   Received: Mon 11 May 2026   Validated: Tue 12 May 2026</p>	<p>Application for work to a protected tree - Chorley Rural District Council TPO 1 (Euxton) 1968 G11; Oak (T1) crown reduce by no more than 1 meter to maintain the health and appearance of the tree. 96 Bredon Avenue Euxton Chorley PR7 6NS</p>	<p>Std A1</p>
<p>Ref. No: 26/00394/NOT   Received: Wed 06 May 2026   Validated: Wed 06 May 2026</p>	<p>Notice of intention to install 1no. 10m high light wooden pole for the purposes of fixed line broadband electronic communications apparatus Outside Of 199 Greenside Euxton Chorley PR7 6BY</p>	<p>No observations</p>

## EXPENDITURE

Payments for 1 April/May 2026

Date	Supplier	Description	£.
10/04/2026	Peoples Pensions	Pensions	348.90
16/04/2026	HMRC	Tax & NIS	3816.13
16/04/2026	Salaries		8447.79
20/04/2026	Water Plus	Water	47.69
21/04/2026	BrightHR	HR support	28.80
21/04/2026	C & W Berry	Hardware	335.30
21/04/2026	LALC	Cllr Training x 2	60.00
21/04/2026	LCC	Signage	168.00
21/04/2026	Tesco	Stationery	1.55
21/04/2026	Eon	Electricity	72.29
21/04/2026	Empowering Unique CIC	Grant	1300.00
24/04/2026	B&Q	Spades	70.00
24/04/2026	Halfords	No Plate trailer	18.00
27/04/2026	BT	Telecoms	198.36
27/04/2026	ICO	License	47.00
28/04/2026	All Star	Fuel	81.60
29/04/2026	Pennine Office	Cabinet	48.00
29/04/2026	Boots	PPE	47.98
30/04/2026	Unity Bank	Charge	11.05
01/05/2026	Easywebsites	Website & Emails	91.08
01/05/2026	EE Mobile & BB	Office mobiles	120.34
01/05/2026	Scribe	Finance software	66.00
01/05/2026	Chorley Bus & Tech	Office rent	492.25
01/05/2026	Timpson	Keys	9.00
08/05/2026	Printquarter	Large map print/encaps	33.60
18/05/2026	Timpson	Keys	20.00
21/05/2026	RBS	Charge	8.05
21/05/2026	Euro Digital	Photocopies	100.35
21/05/2026	Burt Wesley	Skip	360.00
21/05/2026	Robert Acton	Litter Pick supplies	258.00
21/05/2026	LALC	Membership	1425.70
21/05/2026	C&W Berrys	Supplies	483.22
21/05/2026	HMRC	Tax & NIs	3599.79
21/05/2026	Salaries		10208.03
21/05/2026	EDGE IT	Allotment software	460.02
21/05/2026	John Finnamore	Tarmacing	1532.00
21/05/2026	E N Coxhead Ltd	Bedding plants	866.40
27/05/2026	BT	Telecoms	198.36
			<u>35480.63</u>

## Euxton Parish Council

### Net Position by Cost Centre and Code - All Cost Centres and Codes

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

#### Cost Centre Name

Admin	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	4	Insurance				7,250.00	6,876.28	373.72
	13	Audit Fees				1,700.00	1,269.00	431.00
	22	Grants				6,000.00	2,747.00	3,253.00
	23	General Office		446.16		7,688.00	8,053.04	81.12
	25	Premises (office)				5,000.00	4,709.55	290.45
	27	Legal/Advice fees				3,000.00		3,000.00
	36	Utility bills				4,500.00	2,721.14	1,778.86
	51	Training (Councillors)				500.00	60.00	440.00
					<b>£446.16</b>	<b>35,638.00</b>	<b>£26,436.01</b>	<b>9,648.15</b>

Allotments	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	15	Allotment Income			7,346.61			7,346.61
	18	Allotment expenditure	9,946.00			13,529.00	4,074.25	19,400.75
			<b>£9,946.00</b>		<b>£7,346.61</b>	<b>13,529.00</b>	<b>£4,074.25</b>	<b>26,747.36</b>

Amenity & Facility	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	16	War Memorial				500.00	88.12	411.88
	30	Safety				1,000.00	200.00	800.00
	31	Environment (spaces & im				10,000.00		10,000.00
	32	Heritage				1,000.00		1,000.00
	33	Defibrillators		280.00		1,000.00	801.50	478.50
	35	Major Events				1,000.00		1,000.00
	37	Gardens/Planting				2,500.00	1,576.21	923.79
	38	All Purposes Committee				3,000.00	2,567.99	432.01
	39	Amenity/Open space RRM	4,200.00		9,339.00	45,000.00	44,698.05	13,840.95
	40	Street Machines				2,000.00		2,000.00
	41	ECO Initiatives (trees, foot				10,000.00		10,000.00
	70	Vehicle					10,084.75	-10,084.75
			<b>£4,200.00</b>		<b>£9,619.00</b>	<b>77,000.00</b>	<b>£60,016.62</b>	<b>30,802.38</b>

Communications	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	14	Newsletter			434.00	6,000.00	6,268.50	165.50
	19	Community Engagement				2,500.00	1,524.20	975.80
	28	Christmas				2,500.00	1,834.59	665.41
	29	Gala				1,500.00		1,500.00
					<b>£434.00</b>	<b>12,500.00</b>	<b>£9,627.29</b>	<b>3,306.71</b>

Earmarked Reserve Funds	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	42	Greenside Parking	5,400.00			5,400.00	5,300.00	5,500.00
	43	Balshaw Villa land	6,132.00			6,132.00	63.95	12,200.05
	44	Elections/polls	10,000.00			10,000.00		20,000.00
	45	Ransnap Brook grant	279.00			279.00	279.00	279.00
	46	Land fund	80,000.00			80,000.00		160,000.00
	47	Grants (unspend)	1,617.00			1,617.00	285.42	2,948.58
	48	Emergency fund	25,000.00			25,000.00	250.00	49,750.00
	49	Grant (LCC Orchard)	2,199.00			2,199.00	2,199.10	2,198.90
	69	CIL (Community Infrastruc	107,985.58		37,138.21	107,985.58	6,383.33	246,726.04
			<b>£238,612.58</b>		<b>£37,138.21</b>	<b>238,612.58</b>	<b>£14,760.80</b>	<b>499,602.57</b>

Income	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	9	Precept		190,655.00	190,655.00			

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Euxton Parish Council

### Net Position by Cost Centre and Code - All Cost Centres and Codes

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

#### Cost Centre Name

10 Bank Interest			11,000.43		11,000.43
11 VAT Return	26,365.38				-26,365.38
20 Council Tax Grant	1,709.00	1,709.00			
21 Grants other					
		<b>218,729.38</b>	<b>£203,364.43</b>		<b>-15,364.95</b>

#### Salaries

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
					146,400.00	£130,195.17	16,204.83

#### Staffing Costs

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	WFH				312.00	312.00	
24	Payroll Services				1,250.00	1,488.00	-238.00
26	Mileage				3,500.00	2,926.70	573.30
50	Training (staff)				3,000.00	1,683.00	1,317.00
60	Pension				3,600.00	3,945.79	-345.79
					<b>11,662.00</b>	<b>£10,355.49</b>	<b>1,306.51</b>

<b>NET TOTAL</b>	<b>£252,758.58</b>	<b>218,729.38</b>	<b>£258,348.41</b>	<b>535,341.58</b>	<b>£255,465.63</b>	<b>572,253.56</b>
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**Euxton Parish Council**  
**Income & Expenditure Account**  
**01/04/2025 to 31/03/2026**

(Last) Year Ended  
31 Mar 2025

(Current) Year Ended  
31 Mar 2026

**Income**

Income	203,364.43
Admin	446.16
Amenity & Facility	9,619.00
Allotments	7,346.61
Communications	434.00
Earmarked Reserve Funds	37,138.21
	<u><b>£258,348.41</b></u>

**Expense**

Admin	26,436.01
Amenity & Facility	60,016.62
Staffing Costs	10,355.49
Allotments	4,074.25
Communications	9,627.29
Earmarked Reserve Funds	14,760.80
Salaries	130,195.17
	<u><b>£255,465.63</b></u>

**General Fund**

Balance at 01 Apr 2025	<b>117,466.86</b>
ADD Total Income	<u>258,348.41</u>
	375,815.27
DEDUCT Total Expenditure	<u>255,465.63</u>
	120,349.64
DEDUCT Reserves Balance	
Balance at 31 Mar 2026	<u><b>£120,349.64</b></u>

**£117,466.86**

Reserves:

Earmarked Reserve Balance £234107.00



## Annual Governance Statements

### Name of Authority: Euxton Parish Council

Web address: <https://www.euxton-pc.gov.uk/>

**We acknowledge, as the members of the above authority, our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:**

We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. Yes

We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. Yes

We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. Yes

We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. Yes

We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. Yes

We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. Yes

We took appropriate action on all matters raised in reports from internal and external audit. Yes

We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. Yes

Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. N/A

We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review. Yes

For any statement to which the response is 'no', an explanation follows on the next page.

### This Annual Governance Statement was approved at a meeting of the authority on:

On this date

As recorded in minute reference

### Signed by the Chair and Clerk of the meeting where approval was given:

Signed by Chair

Signed by Clerk

\*Published web address

## Accounting Statements

**Name of Authority: Euxton Parish Council**

Key	Year ending 31 March 2025	Year ending 31 March 2026
Balances brought forward	£290,180	£351,573
Precept	£185,579	£190,655
Total other receipts	£149,329	£67,693
Staff Costs	£111,434	£122,577
Loan interest/capital repayments	£0	£0
All other payments	£162,081	£132,888
Balances carried forward	£351,573	£354,456
Total value of cash and short term investments	£325,208	£336,327
Total fixed assets plus long term investments and assets	£1,119,041	£1,120,615
Total borrowings	£0	£0
Do the figures in the accounting statements above exclude any Trust transactions?		Yes

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval:**

Signed by the Responsible Financial Officer

Date



**I confirm that these Accounting Statements were approved by this authority on this date:**

On this date

As recorded in minute reference

Signed by Chair

## **The General Power of Competence (GPC) England**

### Qualifications - The General Power of Competence (GPC) England

#### Background

At previous Annual Council meetings, council adopted the General Power of Competence. This needs to be re-affirmed each year.

#### Requirements

2/3rds of Council seats elected and a qualified Clerk.

#### Euxton Council specific information

1. Elected Councillors

Euxton has 18 seats – 2/3rds of 18 is 12.

Euxton had 14 elected Councillors in May 2026.

2. Qualified Clerk

The Council Clerk gained the CiLCA qualification in February 2007 and the additional module (GPC Section 7) required if the CiLCA was gained before 2012 (when the qualification was updated) was gained in November 2022.

#### **Recommendation**

Euxton Parish Council meets the criteria to use the additional power of 'The General Power of Competence'.

The criteria being that two-thirds of the total number of Councillors must be elected and the Clerk is CiLCA qualified which means that the Parish Council meet the criteria.

Euxton Council re-affirms it meets the criteria to adopt 'The General Power of Competence'.